

**BOARD OF FIRE COMMISSIONERS  
DISTRICT NO. 2 TOWNSHIP OF FREEHOLD, NEW JERSEY**

December 9, 2025

Chairman Patrick Coburn called the regularly scheduled meeting of the Board of Fire Commissioners to order at 7:00 p.m. The Sunshine Law was read, and the date and time of the meeting was posted.

Please stand for the Pledge of Allegiance, followed by a Moment of Silence

Roll call was taken as follows:

Mr. Bailey Present

Mr. Coburn Present

Mr. Crawford Present

Mr. Panzarino Present

Mr. Polo Present

Mr. Parker Present

**CORRESPONDENCE**

Resolutions for the following Shared Services have been approved:

Shared Services Agreement for Hiring four part-time Fire Prevention Training Specialist

Shared Services Agreement Automotive Service Agreement

Shared Services Agreement Information Technology

2026 Compensation for Members of the Board of Commissioners District 2

**CHIEF REPORT**

Per OSHA, the law is no members under the age of 16 are allowed to ride in of the firetrucks.

**RADIO AND ALARM**

Apple Locksmith replaced the Daniels Way keypad, which is now not working again, Mr. Crawford to call Apple Locksmith.

**LOSAP/INSURANCE**

Per Mr. Panzarino, the LOSAP report will be done in January.

Mr. Panzarino, explained that in order to submit a claim for any accident, then you would need an accident report from the police department and an incident report from the officers. Mr. Panzarino will reach out to Pete Jeffries to find out the deductible and thrash hold for a claim.

### **BUILDINGS**

Nothing at this time

### **VEHICLE MAINTENANCE.**

16-2-66 New tires, detailing in Jan 2026

16-2-67 Service completed, front and rear brakes, door handle at body shop for painting

16-2-73 Scene light estimates approved, parts ordered

16-2-75 Service completed

16-2-76 Cross lay netting ordered, service completed

16-2-77 Cross lay netting ordered, service completed, repair to turbo control Completed

16-2-78 Windshield and gaskets replaced, complete rear brake service completed (both covered by Spartan) Service completed. Primer pump and tank to pump valves ordered

16-2-85 Service completed, driver sensor for seat belt warning installed

16-2-88 Plow service completed, curb guards ordered. Siren not working

16-2-86 Snowplow service completed, curb guards ordered, lift gate platform Ordered

19-2-90 Waiting on parts for remote control monitor repair

New 75 Lettering in progress, mounting in progress  
Small engine service all completed

Issues found during service will be addressed next

### **NEW TRUCK**

Still waiting for lettering to get finished.

Campbell to do the racks for the equipment is still pending.

Training was scheduled but had to be rescheduled.

### **5 YEAR PLAN**

To be discussed in February after the budget election.

### **BOAT**

Nothing at this time

### **ENVIRONMENTAL**

Nothing at this time

### **OPTIMUM**

Nothing at this time

### **SOCIAL MEDIA**

February Election Budget to start the first of the year.

### **MAINTENANCE PLAN**

Nothing at this time.

### **OLD BUSINESS**

Nothing at this time.

### **NEW BUSINESS.**

Nothing at this time.

There being no further business, the meeting was adjourned at 8:20 pm

Respectfully submitted

Michael Crawford, Secretary  
Board of Fire Commissioners District 2